

ISS Meeting Minutes

December 13, 2008 – Camp Vandeventer, Waterloo, Illinois

Call to order at: 6:10PM

Introduction of Directors and Officers:

President: John Lovaas- present

Recording Secretary: Dawn Ryan

Vice-President: Jack Wood- present

Treasurer: John Lovaas

Director: Don Coons- resigned on December 11, 2008

Director: Philip Moss- present

Director: Tony Schmitt- absent

Director: Steve Taylor- present

Director: Bob Weck- present

Director/webmaster: Jack Wood

IDNR Director: Mona Colburn- present

Other attendees: Aaron Addison, John Kessler, John Nelzen, Elizabeth Slack

Lovaas moved: The minutes of the March 9, 2008 meeting are approved, with correction to treasurer's report(see below).

Second: Moss

For: All

PASSED

Reports:

Treasury: John Lovaas, Treasurer.

Previous balance of \$416.56, now \$236.11.

\$299.95 for one copy of Filemaker Pro(paid to Bob Weck; electronic receipt on file).

\$62.50 for one copy of Xara(paid to Jack Wood). \$10 to Illinois Secretary of State.

Thanks to the 2008 Spring MVOR staff and ISS members who raised funds to cover the cost of the Filemaker Pro software with a 50/50 raffle.

Membership report: Jack Wood, Vice-President.

No new applications for membership. It is time to pay our annual ISS dues; an email and postal notice will be sent out.

Data Request Committee activity: John Lovaas, President.

No requests since our last meeting.

Not-For-Profit Filings: Philip Moss, Registered Agent.

Annual filing was made with the Secretary of State.

Shawnee Forest Project: Jack Wood, Chair, SNF Committee.

No projects since Spring MVOR survey day at Equality. There has been a drop-off in participation.

Website: Jack Wood, webmaster.

Website is up to date. There is new research material to be posted at the site.

ISS Patches: Richard Raber; report given by Lovaas.

The patch project is \$6.40 away from reaching the break even point.

Grotto/Agency Activity Reports:

Philip Moss and Bob Weck attended an Illinois Comprehensive Wildlife Conservation Plan & Strategy meeting in Sparta, Illinois. There was a discussion as to how conservation organizations could utilize ISS data in a GIS environment, and methods of ensuring data utility and security.

Old Business:

Disposition of Equality Cave data to ISS custodian. The current dataset, drafts, and notes are on file.

Filemaker Pro implementation. Frank Wilhelm will digitize the ISS database, utilizing Filemaker Pro. There was discussion about scheduling a Filemaker Pro class to be taught by Scott House in 2009.

Follow up on March 2008 confidentiality agreement discussion. A discussion regarding an idea, proposed by Bob Weck, that an annual letter be sent to all recipients of ISS data, reminding them of their obligation to abide by the rules set forth in their agreements with the ISS. The discussion leads to a motion by Weck.

New Business:

Bob Weck moved that the president of the ISS shall send out an annual letter to all data recipients to remind them of their confidentiality agreement.

Second: Taylor
For: all
PASSED

Philip Moss moved: Diane Tecic's resignation as ISS Data Custodian is accepted. Frank Wilhelm is appointed ISS Custodian.

Second: Wood
For: All
PASSED

Moss noted that Frank will be an excellent custodian, and will assist Mona with the computer tasks involved with bringing the ISS database into Filemaker Pro.

Philip Moss moved: The President will send an agenda to the Board of Directors no less than thirty days prior the next meeting. The President shall also attempt to make it publicly available via email or posted on the Web.

Second: Colburn
For: Colburn, Moss, Weck, Wood
Against: Taylor
PASSED

Philip Moss moved: The Camp Vandeventer karst inventory is a project of the ISS. A draft proposal to Boy Scouts of America, Okaw Valley Council follows.

Camp Vandeventer Karst Inventory Proposal DRAFT

The Illinois Speleological Survey, Inc. (ISS), an Illinois not-for-profit corporation dedicated to promoting the study of caves and karst in Illinois, proposes to inventory the karst features located on Camp Vandeventer.

In particular, we propose to locate all of the cave entrances, match existing cave maps to their cave entrances, complete any incomplete cave maps, list the known fauna of each cave, and provide a description of the resources required to search each cave and the potential hazards found within each. The latter could prove invaluable in the event that missing campers need to have a full-scale search done for them.

We would expect the Boy Scouts of America (BSA) to provide the following:

- Use of roadside tent sites
- Use of toilets
- Parking for volunteers' vehicles

In return, the ISS would provide to BSA the following data in a digital format:

- Latitude and longitude location data for each cave entrance
- Area maps showing the location of all of the cave entrances on a topographic or aerial photo base

- A map of each cave
- A list of known fauna for each cave along with an assessment of its rarity
- A description of the resources required to search each cave for missing campers
- An evaluation of the fragility of each cave that could be used if BSA considered offering on-site cave trips to campers

Points of Contact

For purposes of this project, John Nelzen will represent the BSA and Philip Moss will represent the ISS.

Schedule

The ISS anticipates that the cave entrance location task would be completed in two weekends beginning in the Fall of 2008. We cannot know how much cave mapping there is to be done and that has the potential to take several weekends that would need to be scheduled at the mutual convenience of the BSA and ISS.

Methods

The land would be walked methodically searching each sinkhole and walking each streambed for cave entrances. Location coordinates would then be recorded by GPS. The cave would have a short reconnaissance trip into it to compare the cave to existing cave maps from Roy Milner's report on Camp Vandeventer.

If need be, subsequent trips may be made to given caves to check the map for completeness or to map the cave. On each trip into a cave, the fauna that can be identified without collecting will be recorded. These data will augment the cave bioinventories performed by Dr. Julian Lewis and his team in 1999.

A copy of all data derived from this project will be stored in ISS files and may be made available to researchers according to ISS Bylaws and Acts.

Second: Taylor

For: All

PASSED

John Lovaas moved: 10 minutes of open discussion

Second: Moss

For: Moss, Weck, Wood

Against: none

Abstain: Colburn, Taylor

Moss moved: Chapter 2, Part D1 of the ISS bylaws shall be amended to read:

There shall be 5 elected directors.

Second: Taylor

Moss moved to postpone the vote on his previous motion until the next ISS meeting; the board is not allowed to vote on a Bylaw change without sufficient advance notice to the membership.

Second: Weck
For: All
PASSED

Lovaas moved: The next meeting will be held at the USFS field office in Harrisburg, Illinois on Sunday, May 17, 2009 at 9:00AM.

Second: Moss
For: All
PASSED

Lovaas moved to adjourn:

Second: Moss
Adjourned at: 7:50PM

Correction to March 2008 treasurer's report-

ISS Treasurer's Report - March 9, 2008(correction on Nov. 26, 2008)

Previous balance- \$461.56 (includes \$25 petty cash)

Expenses: \$150 to Philip Moss for BOG expenses

Income: dues/donations/cash- \$105

Current balance- \$416.56 (includes \$30 in checks)