

## **APPENDIX AU**

October 18, 2003

(Refer to Act 43-380)

### **NSS FELLOW AWARD SELECTION PROCESS**

The Awards Committee shall solicit nominations of Society members to be awarded Fellow by notice in the *NSS News* and on the NSS Web Site. The deadline for receiving nominations is November 15 of the year preceding that in which the Fellowships will be awarded.

The nomination list shall be sent to all members of the Awards Committee and the Board of Governors, who will be given a minimum of two weeks to submit comments on the candidates. During this time frame, the NSS office will verify the membership eligibility of the candidates.

After the close of the comment period, copies of nominating materials and comments on eligible candidates shall be sent to all members of the Awards Committee. Each candidate will be evaluated using a numerical scale of one to ten.

Completed ballots shall be returned within the deadline established. The candidates shall be ranked according to the candidate=s average score. The committee shall recommend the candidates whose score falls above the natural break point in the final candidate ranking. In accordance with Bylaw 1.D., the total number of awarded Fellows should not exceed 10% of the membership. Candidates with a high ranking, but not awarded a Fellow, will be considered the following year, and their nominators will be encouraged to submit further supporting information. The complete list of candidates, with the committee=s recommendations, shall be distributed to the Board at least 30 days prior to the spring Board of Governors meeting.

During the spring meeting, the Board shall select the recipients of the Fellow Award in closed session. Recipients should be members appearing on the committee=s list of eligible candidates.