ACT SECTION 11 --- TRAVEL FUNDS

11-695 Officer Travel Budget 06-28-02, 04-07-01

Each NSS officer shall have a discretionary travel budget, not to exceed $500/year. Money in the discretionary budget shall be used to help reimburse travel expenses incurred by members of the officer's Department, excluding the officer, in carrying out NSS business with the approval of that officer and where such travel expenses were not anticipated or budgeted as part of the regular NSS budget process. This reimbursement shall be available for any expenses related to travel on Society business, not limited to transportation, restricted to longer distance travel, or to situtations where expense is anticipated in advance. The Officer shall have full discretion to make these funds available to any volunteer of the Society, working in areas related to the Officer's department, when they feel the expense is warranted. The officer shall report these reimbursements, and the business purpose for which they were used, to the BOG at the meeting immediately following the expenditure. Effective July 1, 2002. No person shall receive, under this Act, more than 20% of the officer's discretionary travel budget in non-transportation travel reimbursement in any fiscal year.

11-708 NSS Travel Policy 07-27-01

Appendix AR is approved as the official travel policy of the Society.